Liaison Messenger® FORM

Automated Business Form and Report Distribution

FOR

Microsoft Dynamics GP & Sage PFW

Key Features

- E-mail, Fax, Route, and Archive any form following any automation script you create.
- Listed Invoices can be accompanied and distributed with Statements.
- Embed hot-links into shipment tracking numbers on e-mailed Invoices and Shipment Notifications
- Route forms to any e-mail address, fax number, or printer based on variable data within the form.
- Send e-mail notifications to the Purchasing Manager when Inventory levels of a particular item run low.
- Easy to install and configure - Messenger automatically detects the current version, installed modules, company datasets, and location of the MBS data files. It's simple and intuitive.
- Utilize the built-in WYSIWYG form design tool.
- Create new, industry specific, or unique forms for certain customers and generate them during standard forms printing.
- Print to any printer on the network, including remote printers via Citrix, WANs, or TCP/IP by form and/or by ply.
- Generate Packing Slips, Pick Tickets, International Manifests, UPS/FedEx waybills and other specialized forms.
- Eliminate folding, stuffing, sealing, buying forms, envelopes and postage by using Messenger's automated faxing and e-mailing capabilities!
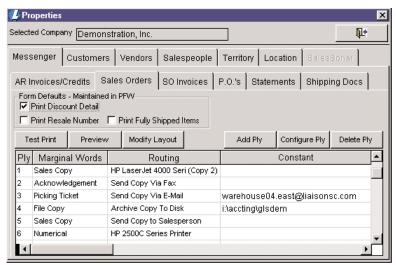
Liaison Messenger is a Forms Automation Server that adds true workflow, routing, faxing, emailing & archiving of all business forms (e.g., Invoices, Purchase Orders, Statements, etc…) with no additional hardware or user intervention.

Running like an NT Service on the server, Messenger automatically processes print and post routines by request or on a scheduled basis for unattended processing. Messenger allows the end-user to store their customer's and vendor's preferred method of receiving business forms. Some customers would like their Acknowledgements e-mailed and their Invoices faxed to their central office while others want their Invoices printed but Statements e-mailed to their AP manager. Maybe overseas Vendors would like to receive Purchase Orders via e-mail grouped into a compact Adobe Acrobat PDF file - Any method requested, Messenger delivers!

Although Messenger can fax & email individual forms from the desktop, including reprints, the true power comes with its automation scripts that you create at initial configuration. Setting up unique workflow automation rules for all forms, even for multiple company datasets, is a snap!

Messenger can also print to any printer on the network, including remote printers via Citrix, WANs, or TCP/IP: by Ply. This means File copies can print in the Mail Room, Pick Tickets can be routed to the Warehouse (with real-time inventory information), Acknowledgements faxed or emailed to the customer, and Salesperson copies sent by their preferred method of transmission.
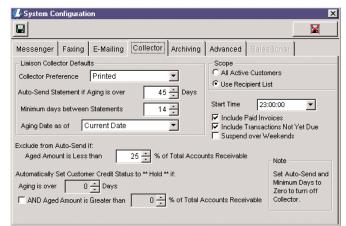
All this happens automatically with no additional user intervention or prompting. Liaison Messenger is business form workflow automation at its best!

Messenger offers the ability to…

- Route plys (pages) based upon criteria you establish, i.e., all Picking Tickets for location USWEST e-mailed to a particular e-mail address.
- Attach additional files - Link word documents and/or pdfs to be e-mail or faxed with a business form
- Live synchronization between customer master file in Dynamics GP (fax and e-mail address)
- Configure multiple faxing and e-mailing addresses by customer, vendor and individual form.
- Print multi-part (ply) laser forms.
- Reprint any forms - whether posted or unposted.
- Print marginal words on a multi-part form, i.e.. Customer Copy, Accounting Copy, etc.
- Easily add additional Dynamics GP information onto any form from any AR, OE and PO data files.
- Pre-sort and decollate forms output automatically. This means customer copies, accounting copies, file copies print together, etc.
- Create multiple invoice formats and assign a particular format to a particular customer or function.
- Easily add barcodes to any business form.
- Use a multi-color logo and/or "phantom" for all of your forms instead of ordering individual orders of each form.
- Use one "letterhead" for all forms generated.
- AR, SOP and POP header and line item data is easily accessible for placement onto their respective form.
- Select Orders to be routed by: Record User ID, Vendor Key, Branch Key, Order Date, Responsibility Key, etc.
- Liaison Messenger is a great tool for a Collections Manager, giving the ability to archive Invoices and retrieve them within seconds - all without leaving your workstation!
- No additional end-user intervention. Install, configure initial setup and run. Only maintain customer and vendor preferences.

Automatically e-mail or fax...

- Statements triggered upon customer's aging status or on demand.
- Order Acknowledgements - Sales Orders are entered in Dynamics GP, cutting down on order entry errors and improving customer satisfaction.
- Shipment Notifications when Invoices are printed. They are transmitted directly to the client indicating their order is on the way.
- Salesperson, Territory and Location copies of a form transmitted based on their unique preferences.
- Any form to multiple recipients (customers, vendors, salespeople, VARs) via fax, e-mail, and multiple printers and at the same time!

Eliminate…

- Manual print procedures if unattended processing is turned on.
- Folding, stuffing, sealing and buying preprinted forms, envelopes & postage! Messenger cuts these costs by $ 0.50- 0.80 per form.
- Retrieving and printing File, Numerical, Alpha, and Accounting copies of forms. Archive copies of each form as a PDF and store them on the network or to a local drive.
- Manually faxing Purchase Orders or copies of Invoices.

Generate…

- "Private label" Packing Slips with the end user/customer's logo and address printed on the form.
- Archived copies of all forms in a PDF file to any destination, i.e., hard disc, optical drive, CD drive, etc.
- Bill of Ladings - Customizable by freight classifications.
- Packing Slips, Pick Tickets, International Manifests, UPS/FedEx waybills and custom forms you create.

Messenger is also an automated manager of your aged receivables. Automatically generate statements on a given date, monthly interval or triggered based upon a customers aging (i.e. if over 45 days...)

Software

Liaison

20321 Lake Forest Drive, Suite D7
Lake Forest, CA 92630
Phone: 800.811.4618, 714.543.9877

sales@liaisonsc.com

www.liaisonsc.com